

Russ Watts

From: Steve Giles
Sent: Thursday, 20 April 2023 3:35 pm
To: [REDACTED]
Cc: Alice Mellow
Subject: RE: Co Governance meeting 26 April 2023 - new risk

Hi [REDACTED],

Thanks for your time on Monday and follow up email. Alice has passed this on.

The waiata group have booked the eastwing. They will access the Eastwing via the lower foyer (much like how your guests will enter the theatre through the upper foyer). As discussed on Monday the venue will place a row of black panels to separate the foyer area. Toilet access for the waiata group is off the northern side of the east wing.

Yes there is a risk both foyer areas may become noisy.

Yes the Taupo police are aware of both bookings. The police will not be signing off security plans.

Control of the east wing and foyer is being discussed with the waiata group in line with their risk assessment.

TDC will have custodial staff on site and will assist the client in the event of a medical incident, building evacuation and/or technical support. TDC staff do not act as specific security for the client(s).

No TDC does not take full responsibility for any undue incident. It is the responsibility of the client to manage their event in a safe manner. Based on your own self assessment of risk the event has been registered as medium risk. This requires you to supply TDC with an operational plan and security plan of which a TDC ELT leader must approve, security personal required to be on site and a security plan to be independently assessed.

Cheers
Steve

From: [REDACTED]
Sent: Tuesday, 18 April 2023 7:42 am
To: Alice Mellow <amellow@taupo.govt.nz>
Subject: Co Governance meeting 26 April 2023 - new risk

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Dear Alice,

At the meeting yesterday you and Steve Giles advised that Council has leased the East Wing area of the Great Lake Centre to a Waiata Group on Wednesday 26 April 2023 from 6.30 to 9.30 pm.

This is on the same evening of the private Co Governance meeting in the Theatre.

On reflection I must advise I have a concern that needs to be addressed as I see a risk to the safety of the Co Governance meeting the needs to now be added to our Security Plan.

Steve explained his view of previous public meetings held up north as being of 'high risk'. He then revised that risk based on our explanation that the meetings are now being 'private', in accord with advice from Police.

That said, Council has allowed the Waiata Group to use your space in the knowledge of the 'high risk' potential..

You have leased the East Wing also in the knowledge that the Waiata Group will be singing and performing, as they have every right to do. Please confirm how you will ensure they remain in the East Wing room.

Presumably you have also advised the Police and they are happy that the two events can be managed by Council on the night. Please confirm the Police have been advised by you or the Waiata Group and that they will be signing off their Security Plan.

In the event Senjo confirmed they can only provide four guards on the 26 April, who then will the controlling and monitoring the East Wing and foyer?

There is now a low risk that the foyer will be used as an overflow and become very noisy after 6.30 pm. Please confirm.

In the event there is a problem on the night, how will you manage an issue that could affect the peace and quiet that our meeting must expect.

I accept that the Council will take full responsibility for any undue incident that may affect the peace and quiet of a meeting in the Theatre at the Great Lake Centre on Wednesday 26 April. Please confirm.

Your response will be sent to [REDACTED] and other Co Governance people.

Yours sincerely,

[REDACTED]