

**I give notice that
an Ordinary Meeting of Council will be held on:**

Date:	Tuesday, 26 February 2019
Time:	1.30pm
Location:	Council Chamber 107 Heuheu Street Taupō

AGENDA

MEMBERSHIP

Chairperson Mayor David Trewavas

Deputy Chairperson Cr Rosie Harvey

Members

- Cr John Boddy
- Cr Barry Hickling
- Cr Rosanne Jollands
- Cr Tangonui Kingi
- Cr Anna Park
- Cr Christine Rankin
- Cr Maggie Stewart
- Cr Kirsty Trueman
- Cr John Williamson

Quorum 6

Gareth Green
Chief Executive Officer

Order Of Business

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3.1 ORDINARY COUNCIL MEETING - 31 JANUARY 2019

Author: Shainey James, Democratic Services Officer

Authorised by: Tina Jakes, Head of Democracy, Governance and Venues

RECOMMENDATION(S)

That the minutes of the Council meeting held on Thursday 31 January 2019 be confirmed as a true and correct record.

ATTACHMENTS

1. Council Meeting Minutes - 31 January 2019

3.2 EXTRAORDINARY COUNCIL MEETING - 11 FEBRUARY 2019

Author: Shainey James, Democratic Services Officer

Authorised by: Tina Jakes, Head of Democracy, Governance and Venues

RECOMMENDATION(S)

That the minutes of the extraordinary Council meeting held on Monday 11 February 2019 be confirmed as a true and correct record.

ATTACHMENTS

1. Council Meeting Minutes - 11 February 2019

4.1 ORDINARY TURANGI/TONGARIRO COMMUNITY BOARD MEETING - 9 OCTOBER 2018

Author: Raeleen Rihari, Democratic Services Support Officer

Authorised by: Tina Jakes, Head of Democracy, Governance and Venues

RECOMMENDATION(S)

1. That Council receives the minutes of the Turangi/Tongariro Community Board meeting held on Tuesday 9 October 2018.
2. That Council adopts Turangi/Tongariro Community Board recommendation **TT201810/01** "That [...] Council [...] accepts ownership of the water pump installed at the Motuoapa Boating and Fishing Club ("Club") valued at \$3,000 (excl GST), on the basis that the pump supplies water to the Motuoapa public toilets and notes that the Club has agreed to continue to pay for electricity supplied to the pump and Council owned toilets.

ATTACHMENTS

1. Turangi/Tongariro Community Board Meeting Minutes - 9 October 2018

4.2 ORDINARY FENCES, ROADING, RESERVES & DOGS COMMITTEE MEETING - 31 JANUARY 2019

Author: Shainey James, Democratic Services Officer

Authorised by: Tina Jakes, Head of Democracy, Governance and Venues

RECOMMENDATION(S)

That Council receives the minutes of the Fences, Roading, Reserves & Dogs Committee meeting held on Thursday 31 January 2019.

ATTACHMENTS

1. Fences, Roading, Reserves & Dogs Committee Meeting Minutes - 31 January 2019

5.1 PETITION - TREES IN RESERVE NEXT TO DOCHERTY DRIVE, TAUPO

Author: Tina Jakes, Head of Democracy, Governance and Venues

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

To formally receive a petition for the thinning out and removal of trees in the reserve, running north and south of Docherty Drive, Brentwood, Nukuhau (attached).

DISCUSSION

Mrs Heather M Anderson has submitted a petition for the thinning out and removal of trees in the reserve, running north and south of Docherty Drive, Brentwood, Nukuhau. The petition was received after the Fences, Roding, Reserves & Dogs Committee meeting (19 February) was cancelled, so is therefore presented to Council for formal receipt.

Mrs Anderson will present the petition at this meeting in accordance with Council's Standing Orders.

CONCLUSION

It is recommended that Council formally receives the petition.

RECOMMENDATION(S)

That Council receives the petition for the thinning out and removal of trees in the reserve, running north and south of Docherty Drive, Brentwood, Nukuhau (A2409862).

ATTACHMENTS

1. Petition - Trees in Reserve next to Docherty Drive (A2409862)

5.2 PETITION - STOP TRAFFIC LIGHTS AT NORMAN SMITH STREET / WAIRAKEI DRIVE

Author: Tina Jakes, Head of Democracy, Governance and Venues

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

To formally receive a petition relating to traffic lights at Norman Smith Street / Wairakei Drive, Taupō (attached).

DISCUSSION

Earlier this month (February 2019) His Worship the Mayor, David Trewavas was presented with a petition with the prayer:

"We, (the undersigned), ask the Taupō District Council to stop plans for traffic lights at the Norman Smith / Wairakei Drive intersection".

Mr Paul Henson will present the petition at this meeting in accordance with Council's Standing Orders.

CONCLUSION

It is recommended that Council formally receives the petition.

RECOMMENDATION(S)

That Council receives the petition relating to traffic lights at Norman Smith Street / Wairakei Drive, Taupō (A2409665).

ATTACHMENTS

1. Petition - Stop Traffic Lights (A2409665)

5.3 LICENCE TO OCCUPY - FLYLINE AT HIPAPATUA/REID'S FARM

Author: Nathan Mourie, Senior Reserves Planner

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

To make a decision on providing a Licence to Occupy (LTO) to 4nature NZ Ltd to construct and operate an aerial adventure activity business at Hipapatua/Reid's Farm.

EXECUTIVE SUMMARY

4nature NZ Ltd have requested an LTO to operate an aerial adventure operation at Hipapatua/Reid's Farm.

This activity appears to complement the existing adventure tourism industry in the district, and the location is considered to be an appropriate one. The reserve management plan for this area allows for consideration of commercial activity on the reserve. A public consultation process will need to be carried out however before Council can formally approve the activity.

Officers recommend that a provisional LTO be offered to 4nature NZ Ltd for use of Hipapatua/Reid's Farm under Section 54(d) of the Reserves Act 1977 subject to the outcome of public consultation and further investigations.

RECOMMENDATION(S)

That Council approves a ten (10) year licence to occupy to 4nature NZ Ltd for a site at the southern end of Hipapatua/Reid's Farm subject to the successful resolution of a public consultation process; and that Council approves the Chief Executive to negotiate a suitable licence agreement outlining the specific area and rental amount for the site.

BACKGROUND

The proposal has not been presented previously.

Council were approached by Alex Schmid from 4nature NZ Ltd to discuss the possibility of establishing a Fly-Line operation somewhere in the Taupō vicinity. Following further investigation into multiple sites and discussions with council staff, Hipapatua/Reid's Farm was determined to be the most suitable site. Consequently 4nature NZ Ltd has requested an LTO to operate an aerial adventure operation at Hipapatua/Reid's Farm.

Fly-Line is a mono-tube (4" dia.) suspended from appropriate trees (and poles where necessary) by wire cables. Visitors are safety-strapped into a specially designed seated sling and travel at controlled speeds of around 6-12 km/hr.

The Fly-Line product has been developed in Italy; and systems are operating in Italy, Germany, Belgium and Austria. New Zealand (and hence Taupō) would be the first location outside of Europe to operate this system if it was approved for this site.

4nature NZ Ltd is based in Rotorua, and Alex Schmid is the managing director of the company which holds the exclusive New Zealand rights to the Fly-Line system. Alex has previously established the Redwoods Treewalk concept in Rotorua.

Mr Schmid believes that the combination of proximity to town and other activities, mature trees, location next to the Waikato River, usable slope and public accessibility make Hipapatua/Reid's farm the most suitable location for the activity.

Examples of installed systems are shown in the following images.



Figure 1 - Example Installation



Figure 2 - Example Installation

DISCUSSION

This activity appears to complement the existing adventure tourism industry in the district, and the location is considered by officers to be an appropriate one at this time. The approximate location at Hipapatua/Reid's farm is towards the southern end of the reserve, amongst the existing mature pines.

This area has been identified as a restoration area in the reserve management plan. It is however unlikely that resources would be available to implement native restoration of this area in the short to medium term. It is however a long term goal which may have a degree of impact on the operation at a future time should operation be approved by Council.

The area is also immediately adjacent to three residential sections. The specific location and operation of the activity should be considered and managed so as to minimise any adverse effects on the neighbours.



Figure 3 - Approximate area of Fly-Line activity

The proposed operation will require attachment of the tube-line to either artificial poles, or existing trees. Parking and pedestrian access will also need to be developed, as well as a launch tower. It is not expected that any of these developments would have any significant adverse effects on the reserve.

The reserve management plan for this area allows for consideration of commercial activity on the reserve. Council *“will only grant applications for commercial activities where evidence has been supplied demonstrating that the activity that will not adversely affect the values of the reserve and its primary purpose”*.

The primary purpose of the reserve for recreation should be enhanced by this activity as it should promote use of the reserve for recreational purposes, and encourage more visitors to make use of the public open space available at Hipapatua/Reid’s Farm.

While commercial activity is anticipated as possible use of the reserve, this specific type of activity has not been described or approved in the plan. Therefore a public consultation process will need to be carried out before Council can formally approve the activity under sections 119 and 120 of the Reserves Act. This requires one month public notification of the proposed activity, and Council must consider any submissions on the proposal before making a final decision on approving a licence.

In terms of the proposal’s development, the following initial assumptions have been made:

- As the gradient is lower than desired, a starting tower platform is likely to be required
- Visitors will access the activity through the existing southern “overflow” camping area, and walk up to the ride starting point
- The track will be approx. 350-400m long allowing for a 3 minute ride time
- A ticketing kiosk will be required, likely at the carpark. Users will then take their tickets to the start of the ride
- A ground level straight line wire is required to connect the start and finishing points to return the harnesses.
- The operator estimates 45,000 users per annum
- Roadside advertising signage will probably be required

The operator has met on site with the system developers and an arborist to determine the route and suitability of the existing trees to construct the ride. At this stage there do not appear to be any major obstacles to installing the system.

There is a significant investment required to construct this system. Therefore the operator is seeking a relatively long-term licence in order to give the business the best chance of securing a successful operating

future. The maximum term available on reserve land (under the Reserves Act) is 33 years. Officers recommend a 10 year licence term.

An independent valuation would be obtained to determine a fair market rental for the activity. In order to build the business and maximise the feasibility of the operation however, a ratcheting rental scale could be considered; whereby the full rental amount is approached over the course of three years.

There is the possibility that if the business is successful that there could be a requirement for further investment in the site such as car-parking, or expansion of the activity to include for example souvenirs and food and beverage sales (not dissimilar to the current Taupō Bungy operation for example). Council should take this into account when drafting any licence agreement and who is responsible for investment in the site.

The proposed business may benefit from the nearby location of freedom campers at Hipapatua/Reid’s Farm taking advantage of the activity.

The Fly-Line would provide Taupō with a unique activity in a relatively picturesque and accessible location adjacent to the Waikato River. This unique activity would also provide the opportunity for additional “special” events at infrequent intervals, such as “night-flights” etc. These should enhance the overall destination reputation of the Taupō District.

EGLT and DGLT have been working on this with the applicant for some time and fully support the proposal. The proposal also has the backing and involvement of NZT&E (NZ Trade & Enterprise).



Figure 4 - Hipapatua/Reid's Farm Reserve Concept Development Plan

Based on this information it is considered that there are three options.

OPTIONS

Analysis of Options

Option 1 – Decline the LTO

Advantages	Disadvantages
<ul style="list-style-type: none"> • Would allow for the implementation of the native revegetation goal of the area at any time 	<ul style="list-style-type: none"> • Would deprive Taupō of the opportunity to implement a unique visitor experience

Option 2 – Provisionally approve the LTO

Advantages	Disadvantages
<ul style="list-style-type: none"> • New adventure tourism activity provided for visitors 	<ul style="list-style-type: none"> • Would define the use of the area for the foreseeable future • May be a need for further site investment

Option 3 – Decline the LTO and ask for further information

Advantages	Disadvantages
<ul style="list-style-type: none"> • Would allow for a complete assessment of the proposal prior to making a decision 	<ul style="list-style-type: none"> • The delay may result in a delay to operations beginning at the optimal time, or end up with the activity not being implemented at all

Analysis Conclusion:

It is recommended that Council provisionally approve the LTO, subject to the outcome of the public consultation process and negotiation of a licence agreement acceptable to both parties.

CONSIDERATIONS

Alignment with Council’s Vision

Council’s vision is ‘to be the most prosperous and liveable district in the North Island by 2022’. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this particular proposal: World Class and Vibrant.

Financial Considerations

The financial impact of the proposal is unknown at this time.

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council’s lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality performance of Council’s regulatory functions. (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

The proposal has been evaluated with regards to a range of legislation. The key legislation applicable to the proposal has been reviewed and the relevant matters for consideration are not inconsistent with this legislation.

Authorisations as follows may be required for the proposal:

- ✓ Resource Consent ✓ Building Consent Environmental Health
- Liquor Licencing ✓ Licence to occupy

Authorisations are not required from external parties.

Policy Implications

There are no known policy implications.

Māori Engagement

Council is bound by various Acts to consult and/or engage with Māori, including a duty to act reasonably and in good faith as a Te Tiriti ō Waitangi partner. Equally, Council has a responsibility to develop and proactively foster positive relationships with Māori as key stakeholders in our district, and to give effect to the principles of Te Tiriti ō Waitangi including (but not limited to) the protection of Māori rights and their rangatiratanga over tāonga. While we recognise Māori in general, we also need to work side by side with the three ahi kaa/resident iwi of our district.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report.

Risks

There are no known risks.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

However, a consultation process is mandated in order to approve a commercial business on a Council administered reserve where that activity is not anticipated by the relevant reserve management plan. Consequently consultation with the public and appropriate entities (including neighbouring landowners) will occur during this process.

COMMUNICATION/MEDIA

Direct communication has been/will be carried out with affected parties/key stakeholders and wider communication will be carried out with the community.

CONCLUSION

The activity appears to fit in with the District's image and other nearby adventure tourism activities. There are no immediately apparent conflicts with the Hipapatua/Reid's Farm Reserve Management Plan and the activity appears to be a high quality one that should have a reasonable chance of success. It is recommended that Council provisionally approve the LTO, subject to the outcome of the public consultation process and negotiation of a licence agreement acceptable to both parties.

ATTACHMENTS

Nil

5.4 TENDER CONTRACT TDC/1819/251 SW QUALITY IMPROVEMENT DEVICE

Author: Brent Aitken, Asset Manager - Storm Water and Solid Waste

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

This report is to seek unbudgeted expenditure of \$108,000.00 to enable the construction of the Stormwater quality improvement device in the Kohineheke Reserve in Turangi; and to seek Councils approval to award the tender for the project (Storm Water Quality Improvement Device TDC/1819/251).

EXECUTIVE SUMMARY

The contract tender for the installation of the quality improvement device (Hynds Downstream Defender) to be installed in the Kohineheke Reserve has now closed and Council received one tender for the works.

There is insufficient funding in the current budget to award the tender and complete the works.

Local ground conditions and the depth of the excavation has resulted in the tender being over the engineers estimate and budget for the works. Council staff have worked with the tenderer to identify savings based on an alternative construction methodology but there is still a shortfall of \$108,000.00.

Follow up discussions with the selected contractors found that most were currently over extended, so it was difficult to resource works for a short construction period.

The Kohineheke Reserve stormwater outlet services the main Turangi CBD and is high in floatable litter.

Council has installed a number of Enviropods into the CBD catchment and the Hynds Downstream Defender is the second device in the treatment train to improve the quality of Stormwater prior to it entering the receiving environment.

The installation of this device was identified in year 1 of the 2018-2021 LTP.

RECOMMENDATION(S)

1. That Council approves an additional \$108,000.00 [excl. GST] of unbudgeted expenditure for the Stormwater quality improvement device in the Kohineheke Reserve in Turangi.
2. That Council accepts the Tender for Contract TDC/1819/251 submitted by E&J Contractors for the sum of \$249,404.50 [excl. GST] and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.

BACKGROUND

The proposal has not been presented previously.

DISCUSSION

Council has funded in the Long-term Plan (LTP) a number of Stormwater quality improvement devices to be located upstream of the major outfalls to the lake and rivers in the district. These devices collect floatable litter, sediment and oil to prevent these materials from entering the receiving environments.

Three devices have been installed to date, one at the Taharepa Rd outlet and one at the Hole in One outlet and one at the Ruapehu street outlet. Visual inspections of storm flows from all three of these outlets have shown a significant improvement in discharge quality.

A device is programmed to be installed in this current financial year with the location being In the Kohineheke Reserve in Turangi. This catchment drains the main Turangi CBD so can be high in floatable litter.

The device is scheduled to be constructed in April - May 2019.

TENDERS RECEIVED

Four local contractors were selected to tender for the works and tender documents were issued for a proposed contract on 9/11/18 and tenders closed on 30/11/18. One conforming tender was received from E&J Contractors Ltd.

E&J Contractor’s original tender price was \$321,604.50, but Council and the contractor have been able to investigate alternative construction methodologies based on additional ground testing to reduce this sum by \$72,700.00, to \$249,404.50.

The additional cost over the engineers estimate relate to the local ground conditions and the depth of the excavation.

Council staff have reviewed all tendered costs and found they are in line with the previous three devices installed apart from the cost around the local ground conditions. E&J Contractors have successfully installed two of the three devices to date and performed well on the installation of the confined Ruapehu site.

The project was estimated at \$142,974.00.

TENDER EVALUATION

Tenders were evaluated using the lowest price conforming basis.

RECOMMENDED CONTRACT PRICE

The tender submitted by E&J Contractors being \$249,404.50.

OPTIONS

Analysis of Options

Option 1 – approve the tender

Advantages	Disadvantages
Approve unbudgeted expenditure of 108,000.00 to enable council to award the tender and install the quality improvement device	Council has only received one tender for the works. Requires additional capital expenditure

Option 2 – retender the project

Advantages	Disadvantages
Retender the project to see if there are additional tenderers	Retendering will push the construction period into winter which adds additional risk to the project. E&J have successfully installed two of the three devices. Tender prices are in line with previous tenders for this type of work, apart from the costs related to ground conditions. It is noted that contractors are currently heavily committed, so there is no guarantee of receiving additional tenders.

Option 3 – Bring forward funding

Advantages	Disadvantages
Bring forward funding from the 19/20 stormwater capex budget	The 19/20 capex budget is for the installation of a stormwater device at the Two Mile Bay boat ramp. Using this funding would mean this device would not be installed before the 2020 IRONMAN 70.3 World Championships.

The preferred option is to approve unbudgeted expenditure and award the contract.

CONSIDERATIONS

Financial Considerations

The tender price of \$249,404.50 exceeds the 2018-19 annual plan budget of \$142,974 (being the engineers estimate) by \$106,430.50. Officer's recommendation is to approve an additional \$108,000.00 of unbudgeted expenditure.

Long-term Plan/Annual Plan

The expenditure outlined is currently budgeted within the Stormwater capital programme in the 2018-19 annual plan under the project name "Quality improvement device" for a total sum of \$142,974. Approval for an additional \$108,000.00 is sought to complete this project.

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality local infrastructure. (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

Policy Implications

There are no known policy implications.

Risks

Construction Risk. That during construction there is a large rainfall event that impacts the works. The contractor will pick a favourable weather pattern to complete construction, but the further into winter the higher the risk.

Construction Risk. The works will be undertaken within the water table which will require the contractor to pump during construction, any delay to the construction timeline into winter will increase the depth of the water table.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

COMMUNICATION/MEDIA

Consultation has been undertaken with local Iwi regarding the location of the device on the Kohineheke Reserve and approval has been given for the device to be installed.

The construction site is highly visible to the community and will require a communication plan to make sure the local community is aware of the project and construction timeframes. Ultimately this is a good news story for the community.

CONCLUSION

Council has programmed a Stormwater quality improvement device to be installed in the Kohineheke Reserve to capture contaminants from the catchment that encompasses the Turangi CBD.

The tender is above the current budget and additional unbudgeted capital budget of \$108,000.00 has been requested.

A tender has been received and assessed; the tender by E&J Contractors, for the sum of \$249,404.50 is the preferred tender.

ATTACHMENTS

1. Location of the storm water quality device on the Kohineheke Reserve

5.5 TENDER CONTRACT TDC/1819/268 TURANGI AND TOKAANU WATER AND WASTEWATER RENEWALS 2018-19

Author: Tom Swindells, Asset Manager Water
Authorised by: Kevin Strongman, Head of Operations

PURPOSE

The purpose of this report is to seek Council approval to award the tender for Contract TDC/1819/268 Turangi and Tokaanu Water and Wastewater Renewals 2018-19.

EXECUTIVE SUMMARY

This contract is for the renewal of water mains and rider mains in Turangi and renewal of a wastewater rising main in Tokaanu. All pipelines require replacement due to reaching their useful life.

Tenders closed for the contract at 1pm on Friday 25th January 2019. Six tenders were received and these were evaluated using the weighted attributes process. The highest scoring tender was that of Downer with a tender price of \$3,243,595.30.

RECOMMENDATION(S)

That Council accepts the Tender for Contract TDC/1819/268 for Turangi and Tokaanu Water and Wastewater Renewals 2018-19 submitted by Downer for the sum of \$3,243,595.30. [excl. GST] and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.

BACKGROUND

The proposal has not been presented previously.

This contract is for the renewal of water mains and rider mains in Turangi and renewal of a wastewater rising main in Tokaanu. The project is budgeted for within the water and wastewater service areas of the 2018-28 Long Term Plan. A decision was made to combine the pipeline renewals into one tender to improve attractiveness for contractors and to reduce design, project management and construction costs for Council.

DISCUSSION

The existing asbestos cement and galvanised steel water mains are at the end of the useful life. Renewal of these pipelines will improve resilience, reduce water loss, and prevent disruption to the community caused by main burst and leaks.

The existing asbestos cement wastewater main has failed a number of times in recent years causing wastewater spillage to the surrounding area. Renewal of this main will improve resilience, and prevent wastewater spills.

Based on this information there are two options:

- Status quo, do nothing, water loss, service disruption and wastewater spills continue to occur.
- Renewal of pipelines and improve network resilience.

TENDERS RECEIVED

Tenders closed on Friday 25th January 2019. Six tenders were received. One tender did not meet the scoring requirements and was excluded from further consideration. The five conforming tenders were received from the following organisations:

- Spartan Construction, Hamilton
- GT Civil, Cambridge

- HK Professional Solutions, Cambridge
- Downer, Taupo
- Smythe Contractors, Cambridge

Tender prices ranged from \$2,653,741 to \$3,828,472.

The project was estimated at \$2,560,570.

TENDER EVALUATION

Tenders were evaluated on a weighted attributes basis.

The highest scoring tender was that of Downer with a tender price of \$3,243,595.30.

RECOMMENDED CONTRACT PRICE

The tender submitted by Downer being \$3,243,595.30 [excl. GST] over the 6 month contract term.

OPTIONS

Council may choose to accept the preferred tender or not. If the tender is not accepted, Council will need to determine another way to improve resilience of our water and wastewater networks. Retendering is not recommended as the outcome is unlikely to change and costs would be expected to increase.

CONSIDERATIONS

Financial Considerations

The financial impact of the proposal is estimated to be \$3,243,595.30. The project financial split is as follows:

Water Renewals \$2,303,225.10 including 10% contingency

Wastewater Renewals \$940,370.20 including 10% contingency

The project will be completed over the 2018/19 and 2019/20 financial years.

Long-term Plan/Annual Plan

The expenditure outlined is currently budgeted for under 2018/19 and 2019/20 water and wastewater network renewals budgets. The budgets are broken down as follows:

	2018/19 Remaining Budget	2019/20 Budget
Water Network Renewals	\$1,492,000	\$2,000,000
Wastewater Network Renewals	\$1,150,000	\$1,390,000

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality local infrastructure. (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

Policy Implications

There are no known policy implications.

Risks

Financial / Construction Risk: A risk with all construction projects is construction cost increases due to unforeseen items that the contractor cannot be expected to have allowed for. Risk items on this contract include possible archeological finds, and ground conditions including hot ground. An appropriate contingency of 10% has been included in the contract price.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

COMMUNICATION/MEDIA

Direct communication has been/will be carried out with affected parties/key stakeholders but no wider communication is considered necessary.

CONCLUSION

Renewal of water and wastewater pipeline assets is necessary to prevent failures and the resulting environmental and social impacts. A tender process has been completed and the tender by Downer for the value of \$3,243,595.30 is the preferred tender. The existing LTP budgets for water and wastewater renewals are sufficient to complete the project.

ATTACHMENTS

Nil

5.6 NEW PUBLIC ROAD NAME - WHAREWAKA EAST

Author: Louise Wood, Senior Resource Consents Planner

Authorised by: Brian Fox, Head of Regulatory and Risk

PURPOSE

This item is being presented to Council to make a decision on a new public road name within the Wharewaka East subdivision.

EXECUTIVE SUMMARY

Within Stages 3, 4, and 12 of the Wharewaka East subdivision there is a new public road that requires a name. The developer has selected the preferred name in consultation with Tauhara hapu. Stage 3 is under construction and nearing completion.

Consultation has been undertaken with emergency services and Tauhara hapu.

The proposed road name is considered appropriate given that there are no duplications or similarities to other road names in the Taupō District therefore the preferred option is to approve the road name proposed by the developer.

RECOMMENDATION

That Council approves the following road name for the Wharewaka East Subdivision, Taupō:

- Maru Terrace

BACKGROUND

This item is being presented to Council to make a decision on one road name within the Wharewaka East subdivision (now known as the Nga Roto Estate). Subdivision consent RM060488 was granted in 2008 (and subsequently varied) for the creation of 490 residential lots on land to the east of Lake Terrace and west of the East Taupō Arterial. Construction of Stages 2 and 3 are nearing completion.

Proposals for other road names within the subdivision have been presented previously.

DISCUSSION

The developers for the Wharewaka East Subdivision have put forward a name for a public road within this subdivision as follows:

- Maru Terrace

Maru means 'Kanuka, white tea tree' and is consistent with the overall theme of the road names within Stages 1 and 2 of the subdivision being plant / resource based.

The road name has been put forward to the Emergency Services – New Zealand Fire Service, New Zealand Police and St John Ambulance and Tūwharetoa. No objections were raised by these parties.

Based on this information it is considered that the name presented is appropriate. Council has the following options:

1. Accept the name
2. Reject the name
3. Select an alternative name

OPTIONSAnalysis of Options

The developers have selected their preferred road name and this name is considered to be appropriate given that there are no duplications or similarities to other road names in the Taupō District. It is not considered effective to reject or select an alternative road name given the level of acceptance by key parties.

Option 1. Accept the road name

Advantages	Disadvantages
<ul style="list-style-type: none"> The road name is unique 	<ul style="list-style-type: none"> Selection of an alternative road name would require further consultation
<ul style="list-style-type: none"> There are no other similar road names within the District 	
<ul style="list-style-type: none"> There has not been any negative feedback on the name 	

Option 2. Reject the road name

Advantages	Disadvantages
<ul style="list-style-type: none"> Opportunity to select potential alternative road names that may be more suitable 	<ul style="list-style-type: none"> Selection of an alternative road name would require further consultation

Option 3. Select alternative names

Advantages	Disadvantages
<ul style="list-style-type: none"> Opportunity to select potential alternative road names that may be more suitable 	<ul style="list-style-type: none"> Selection of an alternative road name would require further consultation
	<ul style="list-style-type: none"> The item would be required to be presented to Council again

Analysis Conclusion:

It is considered appropriate to accept the road names presented by the developers.

CONSIDERATIONS

Alignment with Council’s Vision

Council’s vision is ‘to be the most prosperous and liveable district in the North Island by 2022’. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this particular proposal: Authentic; Charming; Vibrant; and Quality.

Financial Considerations

There are no financial impacts associated with the proposed road name.

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council’s lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality a (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

The matter assists Council in the performance of Council’s regulatory function.

The proposed road names have been evaluated with regards to the relevant road naming regulations and are consistent with these requirements.

Policy Implications

There are no known policy implications.

Māori Engagement

Council is bound by various Acts to consult and/or engage with Māori, including a duty to act reasonably and in good faith as a Te Tiriti ō Waitangi partner. Equally, Council has a responsibility to develop and

proactively foster positive relationships with Māori as key stakeholders in our district, and to give effect to the principles of Te Tiriti o Waitangi including (but not limited to) the protection of Māori rights and their rangatiratanga over tāonga. While we recognise Māori in general, we also need to work side by side with the three ahi kaa / resident iwi of our district.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation outlined within this report. The developer has consulted with Tūwharetoa regarding the new public road name and no objections were raised.

Risks

There are no known risks associated with the selection of this road name.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

COMMUNICATION/MEDIA

No communication/media required.

CONCLUSION

It is recommended that Council approves the road name as presented.

ATTACHMENTS

1. New Public Road Name [Maru Terrace] Wharewaka East Subdivision

5.7 PEDESTRIAN CROSSING OPTIONS FOR SPA ROAD

Author: Claire Sharland, Asset Manager Transportation

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

To report back to Council regarding the potential pedestrian crossing facilities that could be installed for lower Spa Road between Tongariro Street and Taniwha Street.

EXECUTIVE SUMMARY

A petition with 60 signatures was formally received in January 2019 requesting Council consider measures to ensure pedestrian safety while crossing Spa Road. Staff were asked to report back to the February meeting of Council.

A number of options have been identified with the preferred option being a mid block pedestrian refuge between Oruanui and Nukuhau Streets. This option will impact on street parking and thus require consultation with adjacent property and business owners prior to proceeding.

RECOMMENDATION(S)

That Council instructs staff to investigate installation of a pedestrian refuge island on Spa Road, mid block between the intersection of Nukuhau and Oruanui Streets (Option 4 as outlined in this report).

BACKGROUND

The proposal has not been presented previously.

Ms Jil Richardson presented the petition at the Council meeting dated 31 January 2019. Council staff were asked to report back on the options available.

In the draft 2018-28 Long-term Plan, a project was proposed to signalise Ruapehu Street/Oruanui Street and Spa Road, along with a number of other intersections within the CBD to improve traffic, pedestrian and cycle flow. These projects were however taken out due to the community not being in support of signalised intersections within the CBD. It was decided to undertake a Transport Strategy to identify the strategic direction and vision we would like our road network and ultimately the district to look and feel.

A pedestrian refuge island had been previously installed between Ruapehu Street and Oruanui Streets, it was however removed following a request from adjacent business owners due to the loss of parking.

DISCUSSION

There are a number of pedestrian facilities available to assist pedestrians, however the choice of crossing facilities should be appropriate for the environment.

For the purposes of this report we have limited the scope on Spa Road from Tongariro Street to Runanga Street. Anything further up Spa Road would be away from the main pedestrian desire lines.

The places where pedestrians appear to have issues crossing are those pedestrians wanting to cross at the lower end of Spa Road (first section) crossing to and from Countdown (from Tongariro Street) some have been seen to cross over the bollards and chains on the corner which were installed to stop this. At this location we have limited options either signals or removing the multi-lane on the southern side and reinstate the zebra crossing.

The zebra crossing at Spa Road was removed following a fatality and NZTA guidelines recommend no zebra crossings be installed on multi-laned roads due to safety concerns. The concern is when a vehicle has stopped on the kerbside lane to allow a pedestrian to cross the traffic in the right hand lane(s) do not see or realise the vehicle has stopped to wait for a pedestrian.

The other area where pedestrians appear to have issues is between Oruanui Street and Runanga Street where pedestrians are trying to cross to access shops and businesses to the north of Spa Road.

During the Long Term Plan, Council asked staff to develop a Transport Strategy which was to look at how we consider moving people and vehicles on different types of roads and how we can treat the different types of intersections. The strategy is likely to be completed by the end of 2019 and the outcomes of this should be considered before we install any major infrastructure.

OPTIONS

Option 1 Signalisation of intersections

Advantages	Disadvantages
<ul style="list-style-type: none"> • Pedestrians will be able to cross fully protected. • Can link to the other signalised intersections for optimal traffic flows. • Assist right turning traffic onto Spa Road. • Allow easier access for buses to access temporary bus stops during events. 	<ul style="list-style-type: none"> • High cost • Will require signal design expertise. • Will require some modelling • Has already been considered and withdrawn from 2018 LTP

Option 2. Reduce the lanes at the existing crossing point near Countdown and increase staggered island arrangement.

Advantages	Disadvantages
<ul style="list-style-type: none"> • Reducing the lane to one only should assist pedestrians to cross easier. • Will provide a link to shops and Countdown • Relatively low cost to install, there will need to be some new infrastructure added to this location. • Can extend cycle lane across Gascoigne Street and end at the start of the zebra crossing. • Increase the stagger so pedestrians are walking towards the approaching traffic. 	<ul style="list-style-type: none"> • Does not provide full protection for mobility impaired or vulnerable pedestrians. • Staggered crossing will delay pedestrians and may not be on desire line. • Would need to see if stagger could be made longer ie relocate crossing away from roundabout so may not meet desire lines and change markings to make one lane prior to crossing. • Reduction to one lane prior to the crossing, will delay traffic in most conditions and especially at peak times • Would require modelling • Some cost involved in central island reconfiguration.

Option 3. Zebra crossings

Advantages	Disadvantages
<ul style="list-style-type: none"> • Gives priority to pedestrians • Will provide a link to shops to the north • Relatively low cost to install, there will need to be some new infrastructure added to this locations. 	<ul style="list-style-type: none"> • Does not provide full protection for mobility impaired or vulnerable pedestrians. • Staggered crossing will delay pedestrians as they need to cross in two goes. • Will need to have adequate lighting • Gives pedestrians a false sense of security as pedestrians can become complacent because they know they have the legal right of way and walk out in front of vehicles and they are relying on the assumption drivers will see them and stop. • Should not be installed on multi-lane roads. • Should not be installed if under 50 pedestrians an hour (counts will need to be

	undertaken)
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While zebra crossings give priority to pedestrians, painted lines across a roadway do not mean they are safer facilities. We have had two fatalities in Taupō on zebra crossings over the last 10 years, with one occurring only last year on the Rifle Range Road zebra crossing. These crossing facilities need to have a high number of people using them so drivers are aware of people crossing and can expect someone may be wanting to cross and they may need to stop. The NZTA guidelines recommend that zebra crossings are installed where there is at least 50 pedestrians per hour. These counts are normally done over 1.5 hour period, at least three times a day, including a morning and afternoon peak hour and done over different days of the week. It is very unlikely we would achieve this on Spa Road although we have yet to do any pedestrian counts.

Option 4. Midblock crossing point – pedestrian refuge

Advantages	Disadvantages
<ul style="list-style-type: none"> • Separates pedestrians from moving traffic • Caters for pedestrians and cyclists • Will provide a link to shops and/or reserve • Relatively small cost to install (kerb extensions will be required on one side) • Can be upgraded to zebra or midblock signals at a later stage, when it meets NZTA guidelines 	<ul style="list-style-type: none"> • Will be some loss of carparking spaces • Does not provide full protection for mobility impaired or vulnerable pedestrians.

Analysis Conclusion:

Option 1 - signalisation of the intersections is not considered an option at this stage. These were discounted and removed from the Long Term Plan, and a Transport Strategy is now under development and should be completed before this option is considered further.

Option 2 – reducing lanes will have a sizeable impact on traffic flow and by increasing the staggered central refuge will impact on pedestrian desire lines that is moving the cross point further away from the roundabout will mean pedestrians try and take the shortest route.

Option 3 – Installing zebra crossings require at least 50 pedestrians per hour under the NZTA guidelines. We have yet to undertake pedestrian counts in this area of Spa Road but it is considered very unlikely we would get this number. We would also need to reduce the traffic lane at the roundabout to one lane as installation of a zebra crossing is not recommended on a multi-laned roads, this would impact on traffic flows on Spa Road during the evening peak.

Therefore the preferred option is Option 4 which should be located about half way between the intersections of Oruanui Street and Nukuhau Streets which will cater for the majority of pedestrians crossing to the businesses on the northern side of Spa Road and the CBD. The only issue with this is the refuge island would result in the loss of at least 5 to 6 parking spaces and would require consultation with the adjacent businesses and property owners.

This option can be done relatively quickly and won't require a large capital outlay, although further work is required to determine impacts on traffic flows on the west bound lane on Spa Road.

Also it will not impact any of the other future options. It could be incorporated or easily removed if the intersections were to be signalised.

CONSIDERATIONS

Alignment with Council's Vision

Council's vision is 'to be the most prosperous and liveable district in the North Island by 2022'. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this particular proposal: World Class; Authentic; Charming; Vibrant; Quality; and Value.

Financial Considerations

The financial impact of the proposal is not fully known at this stage however a midblock crossing with kerb extensions would be in the order of \$25K and could be done within our minor improvement programme, although we would need to defer some other minor projects to achieve this.

Long-term Plan/Annual Plan

The expenditure outlined is currently unbudgeted.

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality local infrastructure. (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

Policy Implications

No policy implications at this stage.

Māori Engagement

Council is bound by various Acts to consult and/or engage with Māori, including a duty to act reasonably and in good faith as a Te Tiriti ō Waitangi partner. Equally, Council has a responsibility to develop and proactively foster positive relationships with Māori as key stakeholders in our district, and to give effect to the principles of Te Tiriti ō Waitangi including (but not limited to) the protection of Māori rights and their rangatiratanga over tāonga. While we recognise Māori in general, we also need to work side by side with the three ahi kaa / resident iwi of our district.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report.

Risks

Some of the community may not be in support of any of the proposed recommendation.

A refuge island does not offer full protection for mobility impaired pedestrians. Any recommendations have not currently been budgeted for in current or future financial years.

Zebra crossing give pedestrians a false sense of security so we will need to monitor this option very closely particularly if the pedestrian numbers are not high.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Officers are of the opinion further engagement is required prior to Council making a decision either via the Transport Strategy or Long-term Plan process. The petition received could form part of the submission process for the Transport Strategy.

COMMUNICATION/MEDIA

A communications plan will be developed in consultation with the communications team.

CONCLUSION

There are a number of pedestrian facilities we can consider however most of the options have been discounted as not being appropriate for this location.

Any option should also be able to fit or align with the Transport Strategy which is currently being developed for the district.

It is recommended that a pedestrian refuge island is installed mid block between the intersection of Nukuhau Street and Oruanui Street.

ATTACHMENTS

1. Spa Road lower end plan (1)
2. Spa Road lower end plan (2)

5.8 REQUESTED 15 MINUTES PARKING TIME RESTRICTION SPACE OUTSIDE 1ST CHOICE ENGRAVERS AT RUAPEHU STREET

Author: Vincent Wang, Engineering Officer

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

The purpose of this report is for Council to consider a request for a proposed parking restriction on Ruapehu Street between Heuheu Street and Tuwharetoa Street outside number 47 Heuheu Street.

EXECUTIVE SUMMARY

Owners of 1st Choice Engravers and ZeaYou approached Council to convert a car park to a loading bay or a short term parking space outside their shops for the couriers to use on Ruapehu Street.

In addition, this report has also discussed the feasibility for installation of short term parking time restriction and loading zone proposal in Taupō CBD area.

RECOMMENDATION(S)

That Council declines the proposed 15 minutes parking time restriction space request at Ruapehu Street outside number 47 Heuheu Street.

BACKGROUND

Owners of 1st Choice Engravers and ZeaYou attended a Mayor's coffee morning requesting to convert a car park space to a loading bay or a short term parking space for their couriers at Ruapehu Street between Heuheu Street and Tuwharetoa Street. Courier vehicles have been parked illegally in the footpath area or double parking on Heuheu Street and/or Ruapehu Street for loading and unloading purposes when there are no nearby public parking spaces.

Another issue has been identified that the existing 45 degree public parking spaces outside these two shops had insufficient stall width for their customers to use.

DISCUSSION

The transportation team has investigated the issue and concluded that the parking spaces have insufficient stall width, and the line marking contractor has been assigned to remark these 45 degree parking spaces in this area in order to comply with parking space requirement as per Council's District Plan.

In terms of short term parking time restriction request, we have discussed the request with our compliance team and they have recommended we don't install any loading zone in Taupō CBD. They would find it hard to enforce as there is a 10 minute grace period making the total time period 25 minutes if an ordinary vehicle was parked there, therefore couriers would get very little benefit of this park as it would always be used.

As there is an existing service lane adjacent to each commercial block in Taupō CBD area, which provides some temporary parking function, it is a huge waste for duplication to install additional loading zones or short term parking for business owners in Taupō CBD area.

OPTIONS

Analysis of Options

Option 1. Accept customer’s request to replace one existing 60 minutes parking time restriction space to 15 minutes.

Advantages	Disadvantages
<ul style="list-style-type: none"> Provides a convenient loading and unloading to 1st Choice Engravers and ZeaYou business 	<ul style="list-style-type: none"> Set up precedent for other business in Taupō CBD area Difficult to enforce for compliance team

Option 2. Decline customer’s request and similar type of request in the future.

Advantages	Disadvantages
<ul style="list-style-type: none"> Doesn’t set up precedent for other businesses in the CBD area Retain optimal parking spaces in Taupō CBD area 	<ul style="list-style-type: none"> Inconvenient for couriers loading and unloading large parcels

Analysis Conclusion:

Option 2 is the preferred option in accordance with the content in the discussion section.

CONSIDERATIONS

Alignment with Council’s Vision

Council’s vision is ‘to be the most prosperous and liveable district in the North Island by 2022’. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this particular proposal: World Class; Authentic; Charming; Vibrant; Quality; and Value.

Financial Considerations

The financial impact of the proposal is estimated to be minimal and be done within existing budgets.

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council’s lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality local infrastructure. (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

Policy Implications

There are no known policy implications.

Māori Engagement

Council is bound by various Acts to consult and/or engage with Māori, including a duty to act reasonably and in good faith as a Te Tiriti ō Waitangi partner. Equally, Council has a responsibility to develop and proactively foster positive relationships with Māori as key stakeholders in our district, and to give effect to the principles of Te Tiriti ō Waitangi including (but not limited to) the protection of Māori rights and their rangatiratanga over tāonga. While we recognise Māori in general, we also need to work side by side with the three ahi kaa / resident iwi of our district.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report.

Risks

There are no known risks.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

Compliance team, transportation team, communication team, 1st Choice Engravers and ZeaYou have been involved in the discussion of this request.

Compliance team does not prefer any loading zone or short term parking spaces to be installed in Taupō CBD area.

COMMUNICATION/MEDIA

No communication/media required.

CONCLUSION

Due to each commercial block in Taupō CBD area having a service lane attached to it, installation of any short term or loading zone parking spaces would be a duplication of its functions and very difficult for compliance officers to implement enforcement.

In addition, future requests for feasibility study of parking time restriction changes in Taupō CBD area should be discussed in relation to the transportation strategy or Council's Long-term Plan.

ATTACHMENTS

1. Requested Traffic Control Changes on Ruapehu Street

5.9 TAUPŌ DISTRICT COUNCIL TRAFFIC CONTROL DEVICE UPDATES

Author: Vincent Wang, Engineering Officer
Authorised by: Kevin Strongman, Head of Operations

PURPOSE

To update the Taupō District Council traffic controls or prohibitions on roads or public spaces, in accordance with the Taupō District Council Traffic Bylaw 2014.

EXECUTIVE SUMMARY

The Taupō District Council traffic controls may be updated from time to time with new controls or prohibitions.

RECOMMENDATION(S)		
That pursuant to the Taupō District Council Traffic Bylaw 2014, Council imposes the following traffic controls and/or prohibitions on roads and/or public spaces in the Taupō district:		
Sign/Marking	Why	Where
1. Giveaway sign and marking	To improve road safety and optimise traffic flow	Motuoapa Marina driveway, Motuoapa Eslanade and Maniapoto Street intersection
2. 23.1m No Stopping yellow lines.	To improve road safety near zebra crossings	Zebra crossing at Rifle Range Road.
3. 18m No Stopping yellow lines.	To improve road safety near zebra crossings and maintain access to properties.	Zebra crossing at Taharepa Road
4. Motorcycle parking	To improve parking space usage	Western kerbline of Ruapehu Street outside number 28 Paora Hapi Street
5. Two (2) 60 minutes parking spaces removal.	To improve visibility for proposed pedestrians crossing Lake Terrace.	On Lake Terrace in the vicinity of Ruapehu Street intersection.
6. Two (2) keep left signs installation.	To guide traffic when approaching the refuge island, so that the traffic should pass left of the refuge island. Will be installed on the refuge island.	On Lake Terrace in the vicinity of Ruapehu Street intersection.
7. 7m long no stopping yellow line marking.	To stop vehicles parking and hindering visibility for pedestrians.	On Lake Terrace in the vicinity of Ruapehu Street intersection.

BACKGROUND

Council must make a resolution whenever a sign or marking on the road is recommended or recommended to be changed, and as a consequence controls or prohibits the use of a road or public space.

The Taupō District Council Traffic Control Device Register (the Register) sets out all the signs and markings which control and prohibit the use of a road or public space in the Taupō district.

Council has delegated its statutory regulatory functions under the Land Transport Act 1998 to the Fences, Roothing, Reserves & Dogs Committee, however due to the cancellation of the 19 February Committee meeting, this item is brought straight to Council for a decision.

OPTIONS

The two options before Council are:

- 1) Accept the recommendation to amend and update the controls or;
- 2) Not accept the recommendation to amend and update the controls.

It is recommended that Council accepts the recommendation to update and amend the controls.

CONSIDERATIONS

The controls require updating to incorporate the following new signs and markings.

Sign/Marking	Why	Where
1. Giveway sign and marking	To improve road safety and optimise traffic flow	Motuoapa Marina driveway, Motuoapa Esplanade and Maniapoto Street intersection
2. 23.1m No Stopping yellow lines.	To improve road safety near zebra crossings	Zebra crossing at Rifle Range Road.
3. 18m No Stopping yellow lines.	To improve road safety near zebra crossings and maintain access to properties	Zebra crossing at Taharepa Road
4. Motorcycle parking	To improve parking space usage	Western kerbline of Ruapehu Street outside number 28 Paora Hapi Street
5. Two (2) 60 minutes parking spaces removal.	To improve visibility for proposed pedestrians crossing Lake Terrace.	On Lake Terrace in the vicinity of Ruapehu Street intersection.
6. Two (2) keep left signs installation.	To guide traffic when approaching the refuge island, so that the traffic should pass left of the refuge island. Will be installed on the refuge island.	On Lake Terrace in the vicinity of Ruapehu Street intersection.
7. 7m long no stopping yellow line marking.	To stop vehicles parking and hindering visibility for pedestrians.	On Lake Terrace in the vicinity of Ruapehu Street intersection.

1. With the redevelopment of Motuoapa Marina and the new seal at the junction of Motuoapa Esplanade and Maniapoto Street Entrance-Exit to Marina, there is some obvious confusion at this road intersection. A standard give way sign and marking has been proposed as per attached file.
2. The transportation team reviewed the signage and markings at the four existing zebra crossings in Taupō town following a fatal crash reported on the zebra crossing at Rifle Range Road in December 2018.

Therefore, 23.1 metres no stopping yellow lines have been proposed to be installed adjacent to zebra crossings at Rifle Range Road in order to achieve best practice in accordance with NZTA pedestrian guide.

3. In addition to item 2, a complaint was received with regards to vehicles parking across a driveway of Tauhara Shopping Centre, which is adjacent to a zebra crossing at Taharepa Road.
Therefore, 18 metres no stopping yellow line has been proposed to be installed adjacent to zebra crossing at Taharepa Road.
4. Following a change in the kerblines at the intersection of Ruapehu Street and Paora Hapi Street (to allow for four coach movements), the end or first car park at the western kerblines of Ruapehu Street outside St Johns Ambulance building is too short in length to allow for a normal vehicle, therefore a motorcycle park has been proposed.
5. Due to the safety concern for pedestrians a refuge island has been proposed on Lake Terrace, in the vicinity of Ruapehu Street intersection, which required to remove two parking spaces and to provide 7m long no stopping line marking to improve visibility for pedestrians.
6. Refer to 5 above.
7. Refer to 5 above.

Alignment with Council's Vision

Council's vision is 'to be the most prosperous and liveable district in the North Island by 2022'. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this particular proposal: World Class; Authentic; Charming; Vibrant; Quality; and Value.

Financial Considerations

The financial impact of maintenance to the Register does not change and is met within current budgets.

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002.

The proposal has been evaluated with regard to the Traffic Bylaw 2014, the Land Transport Act 1998 and the associated Rules. Prescribed signs need to be installed in order to be enforceable by our compliance officers.

Policy Implications

There are no policy implications associated with this report.

Māori Engagement

Council is bound by various Acts to consult and/or engage with Māori, including a duty to act reasonably and in good faith as a Te Tiriti o Waitangi partner. Equally, Council has a responsibility to develop and proactively foster positive relationships with Māori as key stakeholders in our district, and to give effect to the principles of Te Tiriti o Waitangi including (but not limited to) the protection of Māori rights and their rangatiratanga over tāonga. While we recognise Māori in general, we also need to work side by side with the three ahi kaa / resident iwi of our district.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report.

Risks

There are no risks associated with this report.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;

- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

1. Harbourmaster and compliance team are in support of this proposal.
- 2, 3, 6 & 7 Compliance team is in support of this proposal. Adjacent property owners have been advised of this proposal.
4. Compliance team and St Johns Ambulance are in support of this proposal.
5. Since there are no adjacent properties affected from the proposal, no consultation required. Parks and reserve team aware of the proposed work.

COMMUNICATION/MEDIA

No communication/media required.

CONCLUSION

It is recommended that Council imposes the traffic controls and prohibitions detailed in the report. Staff will then update the Traffic Control Device Register in accordance with the resolution.

ATTACHMENTS

1. Proposed Giveway Control at Motuoapa Marina entrance and Motuoapa Esplanade intersection
2. Proposed No Stopping Yellow Lines at zebra crossing on Rifle Range Road
3. Proposed No Stopping Yellow Line at zebra crossing on Taharepa Road
4. Proposed Motorcycle park outside St Johns Ambulance at Ruapehu Street
5. Lake Terrace Proposed Refuge Island Plan

5.10 COUNCIL'S JANUARY PERFORMANCE REPORT

Author: Gareth Green, Chief Executive Officer

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

This report provides Council with an overview on the performance of the organisation.

RECOMMENDATION(S)

That Council notes the information contained in the Council Performance report for the month of January 2019.

A long, hot summer across the country has seen a busy start to the year in the Taupō district. Visitor spend as measured in the last quarter to December 2018 rose 12.7 per cent across the district, with a strong 7.5 per cent rise in Turangi and an even stronger 17.3 per cent in Mangakino. This year Council had four freedom camping ambassadors working throughout the district to inform and assist campers, and feedback has indicated their presence has greatly alleviated some of the issues we saw around freedom camping in previous years.

The busy holiday season has now given way to the start of a very busy works schedule for Council. \$2.5M of water and wastewater pipeline renewals are scheduled for delivery in Turangi and Tokaanu over the next six months, including 5.4km of water mains, rider mains, fire hydrants, valves and property connections, while wastewater renewals include 2.1km of wastewater rising main pipeline through hot ground from Tokaanu to the tailgate bridge on SH41.

Our annual resealing programme got underway on February 18, with roads in Taupō, Tokaanu and Pukawa marked for resealing, along with a number of rural roads. This season up to \$1.2 million will be spent and the programme is expected to last four weeks, weather permitting. Repairs are also being carried out to kerbs and gutters on Te Rangitautahanga Road in Turangi; this work is part of a renewals programme being carried out by Inframax and should be completed by Easter.

The Taupō Velodrome is receiving an upgrade and users can look forward to a much smoother and faster ride once this is completed in February. The upgrade mainly focuses on a resealing of the track, but lighting and safety barriers had to be removed to allow this to take place.

The Locheagles Water Supply Reservoir construction is progressing ahead of programme and is well on-track for completion by end June 2019. Concrete Structures Ltd has a \$1.9M contract to construct this two million-litre reservoir which will improve the security of supply to Kinloch.

In the Civil Defence space, the team have been carrying out community response planning in the southern part of the district, and we are also looking at our recovery planning on a district-wide basis.

Work continues at Waiora House meanwhile, with all asbestos, debris and insulation having been removed from the ceiling space. The ceiling space has been treated with a sealant to ensure there are no airborne particles and we are carrying out air monitoring as an additional safety measure while a full evaluation of the building is carried out. Further decisions about the future of Waiora House will need to be made by you shortly.

With the decision made on Council's preferred option of building its new home on Tūwharetoa Street, an amendment to the Long-term Plan is now pending with four options included. A great deal of work has gone into this project over the last few months and Audit New Zealand have now completed their review of the project so far.

The long hot summer has also seen water restrictions introduced in many locations across the country. In the Taupō district sprinkler use was restricted to between 7am and 9am and 7pm and 9pm prior to Christmas, and as water use rose considerably in January this was further restricted to alternate days.

And finally, international rating agency Standard and Poor's has revised Taupō District Council's credit rating to AA positive. The agency revised the rating outlook of New Zealand up from AA+ stable to positive on January 31, which in turn lifted the council's AA rating from stable to positive. Six other councils also had their ratings upgraded. The council's financial management, budgetary performance and liquidity were noted

by the agency when it released its ratings in June last year. Standard and Poor's carries out annual assessments of most councils in New Zealand.

ATTACHMENTS

1. January 2019 Project and Service Council Performance Report (A2390137)
2. Treasury Report January 19

5.11 ADOPTION OF THE DRAFT CONSULTATION DOCUMENT FOR THE AMENDMENT OF THE LONG-TERM PLAN 2018-28 FOR AUDIT NEW ZEALAND REVIEW

Author: Hadley Tattle, Senior Policy Advisor

Authorised by: Alan Menhennet, Head of Finance and Strategy

PURPOSE

This item seeks Council's adoption of the draft consultation document for the amendment of the Long-term Plan 2018-28 (consultation document), for Audit New Zealand to review.

EXECUTIVE SUMMARY

Section 93A(1)(a) of the Local Government Act 2002 (LGA) requires Council to adopt a consultation document for an amendment of the Long-term Plan 2018-28. Section 93D(4) requires the consultation document to contain a report from the Auditor-General on whether the consultation document gives effect to the purpose set out in section 93(B), and on the quality of the information and assumptions underlying the information provided in the consultation document.

This item allows Council to adopt the draft consultation document for review by Audit New Zealand. Throughout the audit process, there may be changes recommended by Audit New Zealand. Any changes that are required will be included in the consultation document and provided to Council when the consultation document is adopted for consultation on 19 March 2019.

RECOMMENDATION

That Council adopts the draft consultation document for the amendment of the Long-term Plan 2018-28, for Audit New Zealand to review.

BACKGROUND

At the Council meeting on 11 February 2018, Council resolved to direct officers to prepare a draft consultation document as part of an amendment to the Long-term Plan 2018-28 for a new civic administration building. The resolutions stated that four options were to be included, and a preferred option was identified. The preferred option is to build a civic administration building at 61 and 67 Tūwharetoa Street that is based on high quality materials, with a visually prominent look and feel that activates street frontage, similar to the masterplan developed for the Cultural Precinct.

The draft consultation document attached to this item has been drafted based on that direction.

OPTIONSAnalysis of Options

The two options council has with this item are to either adopt the draft consultation document for Audit New Zealand to review, or not.

It is recommended that Council adopts the draft consultation document to assist it to meet its obligations under the LGA.

CONSIDERATIONS**Alignment with Council's Vision**

Council's vision is 'to be the most prosperous and liveable district in the North Island by 2022'. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this draft consultation document: World Class; Authentic; Charming; Vibrant; Quality; and Value.

Financial Considerations

The financial considerations and implications contained in the draft consultation document are based on information included in supporting information that Council has viewed and discussed through a series of

workshops. Council will formally adopt the supporting information and proposed amendment on 19 March 2019, prior to adopting the consultation document for consultation, in order to meet its obligations set out in section 93(G) of the LGA. The LGA has specific requirements regarding the level of financial disclosure and they are reflected in the draft consultation document.

Legal Considerations

The draft consultation document has been prepared in accordance with the legislative requirements under the LGA.

Policy Implications

The policy implications within the draft consultation document have been discussed by Council previously and reflect the choices that the Council wishes to discuss with the community during consultation from 2 April to 3 May 2019.

Māori Engagement

Council is bound by various Acts to consult and/or engage with Māori, including a duty to act reasonably and in good faith as a Te Tiriti ō Waitangi partner. Equally, Council has a responsibility to develop and proactively foster positive relationships with Māori as key stakeholders in our district, and to give effect to the principles of Te Tiriti ō Waitangi including (but not limited to) the protection of Māori rights and their rangatiratanga over tāonga. While we recognise Māori in general, we also need to work side by side with the three ahi kaa / resident iwi of our district.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendations.

Risks

There is a risk if Council chooses not to follow the process set out in the LGA. This risk has been mitigated through Council's decision making processes to date.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the decision to adopt the draft consultation document for Audit New Zealand to review is of low importance.

ENGAGEMENT

Following the completion of the review by Audit New Zealand, Council will adopt the consultation document for consultation at a meeting on 19 March 2019. A special consultative procedure will be undertaken in accordance with section 93A of the LGA, with consultation from 2 April to 3 May 2019.

COMMUNICATION/MEDIA

No communication or media is required regarding a decision to adopt the draft consultation for Audit New Zealand to review.

CONCLUSION

This item allows Council to adopt the draft consultation document for Audit New Zealand to review. Throughout the audit process, there may be changes recommended by Audit New Zealand. Any changes that are required will be included in the consultation document, and provided to Council when the consultation document is adopted for consultation on 19 March 2019.

ATTACHMENTS

1. Draft consultation document for amendment of LTP 2018-28 for audit (A2409817)

5.12 TERMS OF REFERENCE FOR TE KŌPUA KĀNAPANAPA AND APPOINTMENT OF MEMBERS

Author: Shainey James, Democratic Services Officer

Authorised by: Dylan Tahau, Head of Community, Culture and Heritage

PURPOSE

To seek approval of the proposed Terms of Reference for Te Kōpua Kānapanapa (Joint Committee) that was established through the Ngāti Tūwharetoa Claims Settlement Act, and to seek the appointment of two Taupō District Council members and their alternate(s) to that Joint Committee.

EXECUTIVE SUMMARY

The Act received Royal Assent on 18 December 2018, with settlement date on 12 March 2019. The Act requires that Te Kotahitanga o Ngāti Tūwharetoa (4), Waikato Regional Council (2) and Taupō District Council (2) appoint their representatives.

RECOMMENDATION(S)

That Council:

1. Approves the Terms of Reference for Te Kōpua Kānapanapa.
2. Appoints Cr_____ and Cr_____ as members of Te Kōpua Kānapanapa until reappointment or replacement 59 days after the date of the triennial local government election.
3. Appoints Cr(s) _____ as the alternate member(s).

BACKGROUND

This proposal has not been presented previously.

On 6 March 2015 Ngāti Tūwharetoa signed an Agreement in Principle to negotiate historical grievances with the Crown. Since this time, the Crown has negotiated with Ngāti Tūwharetoa, through the Tūwharetoa Hapū Forum and a Deed of Settlement outlining the final settlement was signed on 8 July 2017 by the two parties.

With negotiations completed, the Tūwharetoa Hapū Forum has now been disestablished and Te Kotahitanga o Ngāti Tūwharetoa is the new Post Settlement Governance Entity for the purposes of the Act.

There are multiple obligations for Council within the Act including participation in co-governance arrangements appointing two (2) members to Te Kōpua Kānapanapa.

DISCUSSION

The Act establishes Te Kōpua Kānapanapa, the Taupō catchment co-governance entity that will have membership from Ngāti Tūwharetoa through Te Kotahitanga o Ngāti Tūwharetoa, Waikato Regional Council and Taupō District Council.

Part 4 and Schedule 6 of the Act sets out the purpose, functions and powers of the co-governance entity.

The purpose of Te Kōpua Kānapanapa is:

- to restore, protect and enhance the environmental, cultural, and spiritual health and well-being of the Taupō Catchment for the benefit of Ngāti Tūwharetoa and all people in the Taupō Catchment (including future generations);
- to provide strategic leadership on the sustainable and integrated management of the Taupō Catchment for the benefit of Ngāti Tūwharetoa and all people in the Taupō Catchment (including future generations);
- to enable Ngāti Tūwharetoa to exercise mana and kaitiakitanga over the Taupō Catchment, in partnership with the local authorities; and
- to give effect to the vision in Te Kaupapa Kaitiaki.

Administrative support of Te Kōpua Kānapanapa will be provided by Waikato Regional Council.

The Committee will consist of eight (8) members and they will be appointed as follows:

- a. Four (4) members appointed by the trustees.
- b. Two (2) members appointed by the Waikato Regional Council.
- c. Two (2) members appointed by the Taupō District Council.

The Council appointed representatives will serve a three-year term on Te Kōpua Kānapanapa and should be reappointed or replaced by Council 59 days after the date of the triennial local government election.

At its first meeting of each term, the Committee must appoint 2 members to be co-chairpersons:

- a. One of whom must be appointed by the trustees; and
- b. One of whom must be appointed by the Waikato Regional Council or the Taupō District Council.

An appointer may from time to time notify the Committee of the names of alternative members who may attend the meetings if a member is not able to attend. An alternative member may act in the place of a member.

The draft Terms of Reference are attached.

A key function of Te Kōpua Kānapanapa will be to prepare and approve a document for the Taupō Catchment, called Te Kaupapa Kaitiaki. The purpose of this document is to identify the significant issues, values, vision, objectives, desired outcomes and other relevant matters for the Taupō Catchment in order to:

- Promote the sustainable and integrated management of the Taupō Catchment environment for the benefit of Ngāti Tūwharetoa and all people in the Taupō Catchment (including future generations); and
- Provide for the relationship of Ngāti Tūwharetoa and their culture and traditions with their ancestral lands, water, geothermal resources, sites, waahi tapu and other tāonga; and
- Respect Ngāti Tūwharetoa tikanga and values in the management of the Taupō catchment.

Local authorities must recognise and provide for the visions, objectives, desired outcomes, and values of Te Kaupapa Kaitiaki each time the authority prepares a Resource Management Act 1991 (RMA) planning document or reviews or varies an RMA planning document to the extent that the planning documents relate to resource management issues in the Taupō Catchment and that it is relevant to Te Kaupapa Kaitiaki (and is consistent with the RMA).

OPTIONS

Council is required by legislation to appoint two representatives to Te Kōpua Kānapanapa.

CONSIDERATIONS

Alignment with Council's Vision

Council's vision is 'to be the most prosperous and liveable district in the North Island by 2022'. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this particular proposal: World Class; Authentic; Charming; Vibrant; Quality; and Value.

Financial Considerations

The financial impact of the proposal is estimated to be \$Nil.

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality local public services. (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

The recommendation to approve the Terms of Reference and appoint members to Te Kōpua Kānapanapa has taken into account legislative requirements under the Ngāti Tūwharetoa Claims Settlement Act 2018.

Policy Implications

There are no known policy implications.

Māori Engagement

Council is bound by various Acts to consult and/or engage with Māori, including a duty to act reasonably and in good faith as a Te Tiriti o Waitangi partner. Equally, Council has a responsibility to develop and proactively foster positive relationships with Māori as key stakeholders in our district, and to give effect to the principles of Te Tiriti o Waitangi including (but not limited to) the protection of Māori rights and their rangatiratanga over tāonga.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report.

Risks

There are no known risks.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Māori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

COMMUNICATION/MEDIA

No communication/media required.

CONCLUSION

The Act has established Te Kōpua Kānapanapa with membership drawn from Te Kotahitanga o Ngāti Tūwharetoa, Waikato Regional Council and Taupō District Council. It is recommended that Council approves the Terms of Reference and appoints two councillors to Te Kōpua Kānapanapa.

ATTACHMENTS

1. Part 4 Schedule 6 of the Ngati Tuwharetoa Claims Settlement Act
2. Terms of Reference for Te Kopua Kanapanapa

5.13 COUNCIL ENGAGEMENTS MARCH 2019 AND CONFERENCE OPPORTUNITIES

Author: Tina Jakes, Head of Democracy, Governance and Venues

Authorised by: Gareth Green, Chief Executive Officer

Engagements

ENGAGEMENT	DAY	DATE	TIME
Audit & Risk Committee meeting (Council Chamber, 107 Heuheu Street, Taupō)	Monday	11	10am-noon
Turangi/Tongariro Community Board meeting (Turangi Service Centre, Turangi)	Tuesday	12	1pm-3pm
Mangakino/Pouakani Representative Group meeting (Mangakino Service Centre, Mangakino)	Tuesday	19	10am-1pm
Council meeting – adoption of Consultation Document for consultation (Council Chamber, 107 Heuheu Street, Taupō)	Tuesday	19	2pm-3pm
Workshop – District Plan review (Council Chamber, 107 Heuheu Street, Taupō)	Tuesday	26	11.30am-12.30pm
Public forum (Council Chamber, 107 Heuheu Street, Taupō)	Tuesday	26	1pm-1.30pm
Council meeting (Council Chamber, 107 Heuheu Street, Taupō)	Tuesday	26	1.30pm-5pm

Conference and Professional Development Opportunities

To approve, either prior or retrospectively, Councillor attendance at conferences and professional development courses:

- Attendance of Cr Rosanne Jollands at the *Making Good Decisions Chair Recertification* two day course in Auckland during July 2019 – travel, accommodation and course costs of \$1,582 (excl GST).
- Approval of travel and accommodation costs for Cr Anna Park and Cr _____ to travel to Christchurch on 21-22 March 2019 – Emergency Management trip to assist with the review of Council's local recovery plan as well as feed into future LTP discussions around financial strategy, insurance programme etc. Council will be running a one day local recovery seminar for business in August 2019 and this trip will also heavily influence that programme.

RECOMMENDATION(S)

1. That Council receives the information relating to engagements for March 2019.
2. That Council approves the attendance of Cr Rosanne Jollands at the *Making Good Decisions Chair Recertification* two day course in Auckland during July 2019 – travel, accommodation and course costs of \$1,582 (excl GST).
3. That Council approves travel and accommodation costs for Cr Anna Park and Cr _____ to travel to Christchurch on 21-22 March 2019 – Emergency Management trip.

ATTACHMENTS

Nil

5.14 MEMBERS' REPORTS

Author: Tina Jakes, Head of Democracy, Governance and Venues

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

This item permits members to report on meetings/functions they have attended as Council's representative, or on behalf of Council, since the last Council meeting.

The item also provides an opportunity for members to report back, either verbally or by way of tabled information, specifically on conferences, seminars and professional development courses that they have attended.

No debate and/or resolution is permitted on any of the reports.

CONCLUSION

Members' reports will be presented at the meeting for receipt.

RECOMMENDATION(S)

That Council receives the reports from members.

ATTACHMENTS

Nil

6 CONFIDENTIAL BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
<p>Agenda Item No: 6.1 Confirmation of Confidential Portion of Ordinary Council Minutes - 31 January 2019</p>	<p>Section 7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>Section 7(2)(h) - the withholding of the information is necessary to enable [the Council] to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>

I also move that *[name of person or persons]* be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of *[specify]*. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because *[specify]*.